



### MINISTRY OF COMMUNICATION AND AVIATION: VACANCY NOTICE

MINISTRY DETAILS					
MINISTRY/AGENCY/OFFICE: Ministry of Communication & Aviation			DIVISION: (AVSEC MANGEMNET,ATS,COMMUNICATION, APM,FIRE)		
POSTAL ADDRESS:P.O. BOX 1850, Honiara			VACANCY NOTICE NUMBER: MCA		
PHONE NUMBER: 36720 EXT 205			FAX NUMBER : 36108		
Please find attached SIG Media Release from Ministry of Communication and Aviation regarding the following vacant position below. Application are invited for form (5), form (6) and Form (7) Levers Men and Women from all province are encourage to apply.					
Vacancy No:	Position No:	Position Title	Level	Location	Required Qualifications
MCA1/18	289-00133	Security Officer	5/6	Honiara International Airport	Form 6- 7 Certificates
MCA2/18	289-00063	Security Officer	5/6	Honiara International Airport	Form 6- 7 Certificates
MCA3/18	289-00079	Security Officer	5/6	Honiara International Airport	Form 6- 7 Certificates
MCA4/18	289-00085	Security Officer	5/6	Honiara International Airport	Form 6- 7 Certificates
MCA5/18	289-00115	Security Officer	5/6	Honiara International Airport	Form 6- 7 Certificates
MCA6/18	289-00112	Security Officer	5/6	Honiara International Airport	Form 6- 7 Certificates
MCA7/18	289-00012	Chief Communication Officer	10/11	Honiara International Airport	Bachelor in Information System or Computing Science with 3 years of experience.
MCA8/18	289-00204	Terminal Operation Officer	5/6	Honiara International Airport	Form 6- 7 Certificates or tertiary qualification
MCA9/18	289-00205	Terminal Operation Officer	5/6	Honiara International Airport	Form 6- 7 Certificates or tertiary qualification

MCA10/18	289-00206	Terminal Operation Officer	5/6	Honiara International Airport	Form 6- 7 Certificates or tertiary qualification
MCA11/18	289-00141	Communication Officer	5/6	Honiara International Airport	Form 6-7 High School Certificates
MCA12/18	289-00142	Communication Officer	5/6	Honiara International Airport	Form 6-7 High School Certificates.
MCA13/18	289-00145	Communication Officer	5/6	Honiara International Airport	Form 6-7 High School Certificates
MCA14/18	289-00164	Communication Officer	5/6	Honiara International Airport	Form 6-7 High School Certificates
MCA15/18	289-00107	Aerodrome Fire Officer	6/7	Honiara International Airport	Fire Aerodrome Certificate or Fire Fighting Certificate
MCA16/18	289-00108	Aerodrome Fire Officer	6/7	Honiara International Airport	Fire Aerodrome Certificate or Fire Fighting Certificate
MCA17/18	289-00116	Aerodrome Fire Officer	6/7	Honiara International Airport	Fire Aerodrome Certificate or Fire Fighting Certificate

<b>Important note for interested candidate</b>		<b>Closing date for Application: 3/12/2018.</b>	
<p>A copy of the Application For Employment Cover Sheet forms (RS Form 6), Job Description (RS Forms 2) and Information Packs for each position are available and can be obtain from the <b>Ministry of Communication and Aviation Head Office at Henderson International Airport</b> email : <b>IBata@mca.gov.sb</b></p> <p><b><u>Document Required</u></b></p> <ol style="list-style-type: none"> <li><b>1. RS Form 6 – Application for Employment Solomon Island Government Cover Sheet</b></li> <li><b>2. Letter of Application</b></li> <li><b>3. Curriculum Vitae (CV)</b></li> <li><b>4. Certified copies of your qualification</b></li> </ol>		<p>You will need to post or hand deliver the Certified copies of your qualification as These cannot be send by email. Do NOT send Originals.</p> <p><b>Please note :</b> All document submitted as part as part of the Application will remain the property of the Solomon Island Government and will not be return to applicants</p> <p><b>Medical Report and Police Clearance</b> You do NOT have to provided copies of medical report or policy clearance when you apply, but if you are shortlisted this will be discussed with you.</p>	
		<p><b><u>Queries</u></b></p> <p>For all queries about the application process or the Positions/please contact Name: Admin Officer</p> <p>Phone: 36720 Ext 205 Fax :367108</p> <p>Email: IBata@mca.gov.sb</p> <p>Send your application address to: <b><i>Permanent Secretary, Ministry of Communication and Aviation with indication of the Vacancy Ref number/post Number.</i></b></p>	